



2200 E. 104th Ave, Suite 105
Thornton, CO 80233
303.255.1990
www.RentGrace.com

Prospective Owner Questionnaire

Date: _____ Address _____

Owner Name: _____ Phone: _____

E-mail: _____

1. Tell me about a little bit about you?
(Start with the person, not the property. We want to be PERSON focused first – then property focused.)

2. Have you had a chance to review our web-site and learn a little about us?

3. Have you worked with a property management company before?
(who was it and how was the experience for them?)

4. If we work together, we want to be sure we are working with YOUR goals in mind. So what are you trying to accomplish through potentially working with a professional PM?
(this is an opportunity to find their pain points and ensure that we are able to help in the way they want)

5. Tell me a little about your property?

6. Is the property currently occupied: _____
 - a. If tenant occupied, what is the current rent: _____
 - b. If tenant occupied, is the tenant a “good” tenant or are there problems: _____
 - c. If owner occupied, what rental rate are you hoping to receive: _____
 - d. If vacant, does the property need work to bring it to a rent-ready condition: _____

**** If GM will be taking over a property with a tenant already in place – we may charge a \$250 setup fee. This can be increased or waived by the PM.**

7. Are you also considered selling your property? _____
 - a. If yes, would you like us to prepare a free sales value analysis for the property in addition to preparing you a rental rate quote? _____ *(if yes, give info to Greg)*

8. Where did you hear about Grace Management? _____

Notes: _____

In your estimation, is the owner:

Financially stable:	Yes___	No___
Emotionally stable:	Yes___	No___
Realistic in expectations:	Yes___	No___
Willing to give you control:	Yes___	No___

If 'no' to any of the below – then DO NOT work with this client!

Next Action Step: _____

